



Institute of Technology Sligo
INSTITIÚID TEICNEOLAÍOCHTA SLIGEACH
PROGRAMME VALIDATION REPORT

Date of Evaluation: 14th Jan 2021

Programme Evaluated: Postgraduate Certificate in Professional Leadership, Level 9, Special Purpose Award, 30 ECTS

Award title: Certificate in Professional Leadership

Unique Programme Code SG_HPROF_S09

Reference Number PRN: TBC

Panel of Assessors:

Name & title	Job title & place of work	Role on panel
Ms Marie Moran	Head of Department of Business	Chairperson
Edel Murphy	Global Head of Talent Aquisition, Taoglas	Panel member
Mr Niall McEvoy	Head of Innovation , IT Sligo	Panel member
Dr Aodhmar Cadogan	Assistant registrar	Secretary to the panel

Declaration Regarding Any Conflicts of Interest: The members of the Panel signed a form confirming that they did not have any conflict of interest.

Meeting groups

Institute Management: Dr Breda McTaggart, Head of Department of Social Sciences

Persons met by validation panel

Name & title	Role in Institute	Rationale for presence at validation.
Ester Quinn	Lecturer	Programme Lead
Dr Allison Gillen	Lecturer	Programme Team
Dr Leonard Taylor	Lecturer	Programme Team
Valarie McTaggart	Lecturer	Programme Team

*Proposed 35 credit programme, was recommended by the panel to be a 30 credit programme

Validation criteria	Sufficient evidence / Insufficient evidence
<p>Rationale for the programme</p> <ul style="list-style-type: none"> • Philosophy underpinning the programme e.g. market for programme in the region and its relevance to the region • Graduate profile and employment opportunities for graduates • Rationale for the programme e.g. School's/Institute's strengths/opportunities • Programme Aims and Objectives • Expected intellectual development and Programme learning outcomes • Related existing programmes. 	Sufficient evidence provided
<p>Commendation: The panel commended the work done by the team to bring this programme forward for validation. The need for the programme was clearly articulated and it is clear that the Masters programmes and therefore this programme will likely draw students from a diverse range of professions, ages, public/private sector and academic backgrounds.</p> <p>Condition: None</p> <p>Recommendation: None</p>	
<p>Programme structure</p> <ul style="list-style-type: none"> • Delivery type (semesterised or stage-based) • Proposed mode of delivery (i.e. in-class, on-line, blended, full time and/or part time) • Planned intake numbers (over the full duration of the programme) 	<p>The panel noted that the proposal of 35 credits was atypical and is keen to ensure that the programme of learning stands as a discrete programme for professionals who wish to upskill and is independent of those who wish to pursue a full Masters qualification. It should not be perceived as a precursor to another programme but yet have an option for students to follow the masters route.</p>
<p>Commendation: None</p> <p>Condition 1: The programme should be offered as a 30ECTS structure with the Research Design and Development as an elective in the semester 2.</p> <p>Recommendation 1: In light of condition 1 above the panel recommended that the programme should review the balance of 4 mandatory and 2 elective modules across the two semesters.</p>	
<p>Resources (over the full duration of the programme)</p> <ul style="list-style-type: none"> • Facilities and human and material resources available to mount the programme • Clarification of any staffing requirements • Location of the delivery • Specific s requirements: lecture rooms, laboratories, library, Information technology and other student supports • Confirmation regarding any new facilities and staffing requirements • Special requirements (e.g. remote access for distance learners) 	Sufficient evidence provided
<p>Commendation: None</p> <p>Condition: None</p> <p>Recommendation: None</p>	
<p>Access, Transfer and Progression Criteria</p>	Sufficient evidence provided

<ul style="list-style-type: none"> • Student admission requirements • Progression criteria from one stage to the next and to higher levels on the NFQ • Non-standard entry (e.g. mature candidates and candidates with experiential learning) • Transfer policy into the programme and onto other programmes 	
<p>Commendation: None Condition: None Recommendation: None</p>	
<p>Curriculum</p> <ul style="list-style-type: none"> • A matrix exhibiting the academic pathway and the relationship between modules • The consistency between the programme content, teaching methods and the programme learning outcomes • Balance between the depth and breadth of the programme • Rigour of the academic standard in the final stage of the programme • Student workload 	<p>Sufficient evidence provided. The panel was impressed by the range and selection of the content of the modules and how they would suit the diverse range of background and experience of potential learners</p>
<p>Commendation: None Condition: None Recommendation: None</p>	
<p>Assessment</p> <ul style="list-style-type: none"> • The appropriateness of the modes of assessment to be used • The balance between the marks awarded for different assessment modes (e.g. continuous assessment, projects, reports, sit-down examination) • Confirmation that all of the programme learning outcomes are appropriately and adequately assessed within the set of module assessments. 	<p>Novel assessment modes e.g. the use of the Blog were discussed.</p>
<p>Commendation: None Condition: None Recommendation 2 : Review the wording in the Repeat assessment strategy for all modules to remove the statement about capping and make it clear that the repeat strategy may be a repeat of individual or all of the assessment elements. Recommendation 3: Review the number of learning outcomes in the Financial Management Module to ensure they are in line with QA003 Module Writing Procedure</p>	
<p>Staffing</p> <ul style="list-style-type: none"> • Quality and specialities of staff available to support the programme • Technical and administrative support • Staff development • Industrial/commercial profile of staff • Research and publications 	<p>No additional staffing is required.</p>
<p>Commendation: None Condition: None Recommendation: None</p>	

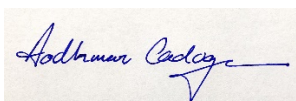
<p>Programme Administration and Quality Assurance</p> <ul style="list-style-type: none"> • Procedure for managing programme • Student support student counselling and tutorial arrangements • Aspects of programme which highlight and foster study skills, independent learning and the inculcation of individual responsibility in students • EU and international aspects if appropriate • Feedback mechanisms e.g. use of surveys, focus groups and follow-up actions. 	<p>The QA requirements are covered by the current QA procedures in place for other programmes.</p>
<p>Commendation: None Condition: None Recommendation: None</p>	

<p>Overall decision of the panel</p>	
<p>The panel agreed to recommend to the Academic Council the approval of the following programme:</p> <p>Certificate in Professional Leadership</p>	

Chairperson: Marie Moran

Date _____

Secretary: Dr Aodhmar Cadogan



Date: 19/01/21

Draft Programme Schedule

To be amended based on report above, attached final schedule to the report response.

Module Code	Module Title	Stage	Semester	M/E	OL Hours	Credits	CA %	PF %	EXAM %
ACCT09002	Financial Management	Stage 5	Semester 9	Mandatory	2.27	5	100	0	0
MGMT09022	Understanding Leadership	Stage 5	Semester 9	Mandatory	2.27	5	70	0	0
PSYC09009	Organisational Psychology	Stage 5	Semester 9	Mandatory	2.27	5	100	0	0
MGMT09023	Corporate Governance	Stage 5	Semester 9	Elective	2.27	5	100	0	0
MGMT09026	Entrepreneurship	Stage 5	Semester 9	Elective	2.27	5	100	0	0
MGMT09029	Leading and Managing Remote Teams	Stage 5	Semester 9	Elective	0	5	100	0	0
RSCH09029	Research Design & Development	Stage 5	Semester 10	Elective	2.27	5	100	0	0
MGMT09025	Strategy and Practice	Stage 5	Semester 10	Mandatory	2.27	5	60	0	40
MGMT09024	Corporate Social Responsibility	Stage 5	Semester 10	Elective	2.27	5	100	0	0
DIGT09001	Digital Transformation	Stage 5	Semester 10	Elective	2.27	5	100	0	0