Audit of Validated Programmes

Programme Code	Programme Title	Validation Panel Date:
SG_SBIOM_C06	Higher Certificate in Science in Biomedical Science	18th May 2021
SG_SPHAR_C06	Higher Certificate in Science in Pharmaceutical Science	18th May 2021

Attendance: Dr Aodhmar Cadogan - Assistant Registrar, Gemma Lyons – QA Administrator Compliance

Head of Department - Neville McClenaghan

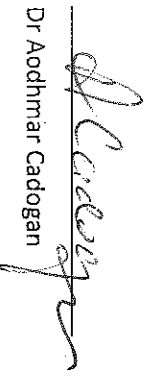Programme Team (if attending): Mary Butler

Date of Audit: 09 Sep. 2021

Conditions	Response to Conditions	Evidence of revised documentation presented. Attachment,Link to module etc.	Outstanding issues
None			

Recommendations	Response to recommendations	Evidence of revised documentation presented. Attachment,Link to module etc.	Outstanding issues
Curriculum:- 1. Continue to engage with staff across the programme team to ensure that there is no duplication of content and consequent duplication of	The recommendations from this report will be included on the agenda of our next BioMed/Pharma programme team meetings to facilitate consideration during preparation for the next Programmatic Review. Whilst reinforcement is often desirable, it is	n/a, recommendation accepted	None, Closed

Recommendations	Response to recommendations	Evidence of revised documentation presented. Attachment,Link to module etc.	Outstanding issues
assessment, E.g. Acid/base content in Chemistry 1 and Inorganic Chemistry; DNA in Biochemistry 1 and Molecular Biology.	in everyone's interests that unnecessary duplication is avoided.		
Assessment: The following recommendations should be implemented at the next opportunity for revision: 2. Standardise the description of minimum attendance requirements e.g. 75% for practicals across the school in the Assessment Strategy section for each module similar to text in module Physics 1. 3. Standardise the description of the gate for final exams in stage 1 and 2 for all modules where a gate is applied in the Assessment Strategy section for each module 4. Review and revise module learning outcomes in line with the Institute Procedure QA003 Module Writing Procedure, both in terms of the number of outcomes and the choice of words in the Blooms Taxonomy. 5. Review the assessment across each stage of the programme to ensure that workload is manageable for	The Programme Team will, as advised, implement these recommendations at the next opportunity for revision. The listed recommendations will be included on the agenda of our next BioMed/Pharma programme team meetings to facilitate consideration during preparation for the next Programmatic Review. The merits of standardization and consistency are positively acknowledged.	n/a, recommendation accepted	None, Closed

Recommendations	Response to recommendations	Evidence of revised documentation presented. Attachment,Link to module etc.	Outstanding issues
student and over assessment is avoided.			
Programme Administration & Quality Assurance: 6. The department or School should review the currency of EXAM011 Science Attendance at Classes Procedure and state the policy and practice across the School with regards the options for repeat requirements where student do not meet the minimum attendance in Laboratory classes. Ensure consistency in practice across the school.	As above, this recommendation will be included on the agenda of our next BioMed/Pharma programme team meetings to facilitate consideration during preparation for the next Programmatic Review. We acknowledge the merits of ensuring a consistency in practice across the School with regards the EXAM011 Science Attendance at Classes Procedure, and so we will initiate discussions with the Head of School (and other Heads of Department in the School) in order to address this particular recommendation.	Open, on-going. (Procom will take place late semester 1 2021, response to follow in December 2021)	Audit to remain open and reviewed 2022

All recommendation reviewed by the Assistant Registrar and this concludes the QA process.

Audit to remain open for recommendation #6 and reviewed as part of the 2022 audit.

Dr Aodhmar Cadogan
Assistant Registrar

Professor Neville McClenaghan
Head of Department

29 September 2021
Date

Date